

*Self-starter, detail-oriented **Editor/Assistant Editor** that thrives in cross-functional and fast-paced production and post-production environments to accomplish creative goals.*

Professional Summary

- 13+ Years in Post-Production Editorial Environment
- 13+ Years Entertainment Industry Experience
- Live Production and Videography Workflow Experience
- Avid Media Composer, Avid Technology Product Suite, and Adobe Production Suite Applications Expert
- Quick Project Turnover, Deadline Focused Professional
- Media Asset Management (MAM), Transcoding, & Editorial Workflow Expert
- Cross Departmental Collaborator and Individual Contributor
- Technical Expert in Video Resolutions, Formats, and Codecs
- Solution Oriented, Energetic Problem Solver for Creative Challenges

Professional Experience

Paramount+, Los Angeles, CA Assistant Editor

2022 – 2023

Responsible for technical and organizational editorial work from pre-production through post-production. Provided project support via ingest, outputs, and organization. Successfully and accurately delivered master files, including correct formats, labels, slates, etc. Recognized, troubleshooted, and solved technical problems independently. Maintained a shared media storage environment by archiving/organizing media. Maintained an archive library of past video projects and materials using media asset management (MAM) systems. Adapted and met changing timelines and deliverables while maintaining multiple tasks. Assisted in creating and developing promo content to attract and engage potential viewers (content marketing).

- Partnered with production/post-production operations teams and collaborated alongside editorial team to organize, track, and assemble raw episode footage into polished and finished episodes for Wolf Pack - Season 1; leveraged Avid Media Composer, among other software, to ensure seamless continuity, smooth transitions, and logical flow between scenes and shots.
 - Led and drove the end-to-end assistant editing workflows for Episode 2.
 - Trained a team of 5 assistant editors on advanced video compression techniques and other associated software packages; provided guidance, inspiration and mentorship to junior editors and assisted in their professional growth.
 - Clipped, transcoded, and organized TV content for a variety of promotional purposes, including trailers, ads, promos, and other short form content.
- Managed and maintained all asset management (e.g., shared storage, cloud, etc.), including cataloging video assets, archiving videos using LTO, and overseeing information security.
- Collaborated with creative leadership teams (e.g., producers) and multiple editors to recognize, troubleshoot, and solve technical problems both as a team and independently.
- Created, adhered to, and enforced delivery specs including using a waveform monitor/vectorscope for picture and standard metering tools in Avid for audio.
- Managed all quality control (QC) of master files (clip reels, cut downs, etc.).
- Responsible for creation and prep of EDLs, AAFs, XMLs for finishing.
- Executed approved deliverables list to meet tight deadlines.

History Channel, Los Angeles, CA Assistant Editor

2021

Responsible for ingesting media, transcoding, organizing, and prepping videos for edit within AVID. Prepped, created string-outs, and applied markers. Troubleshooted common post-production environment issues and addressed technical notes within edits. Assisted in finishing conform assets for delivery to vendors for sound and color finishes. Utilized archive software to store and maintain an organized video library. Performed additional job-related duties or projects as assigned.

- Collaborated cross functionally with various departments and worked closely with post-production supervisors to successfully deliver editing projects in a timely and swift manner; leveraged excellent communication skills to work effectively and collaboratively in a team environment; liaised and interfaced with TV Finishing Agency.

- Prepped, tracked, and delivered files to and from various departments while simultaneously helping to diagnose problems and offer solutions; utilized Avid Media Composer, among other software, to create final episodes and meet critical deadlines.
- Oversaw sequence edits and inserted music, narration/dialogue, and sound effects into the timeline for multiple TV shows.
- Led effort to establish and implement post-production best practices, including knowledge of new editing techniques, formats, tiered storage management, and other software to improve day-to-day workflows.
- Ingested and imported video deliveries and communicated any missing footage or discrepancies to the production team in a timely and swift manner.
- Supported communication between Production and Post-Production teams.
 - Communicated clearly and respectfully across departments to solicit input, respond to requests, and integrate feedback.
- Tracked cut versions and created outputs for internal and external distribution, adhering to studio delivery specifications.
- Played an active role in the curation of ever-evolving video and sound effects libraries and kept libraries organized; i.e., media asset management, asset organization, and file delivery.
- Created, managed, and quality controlled new assets for Clip Reel Database.
- Delivered specialized timeline builds and content in preparation for broadcast and QC.

Advanced Nutrients, West Hollywood, CA
Lead Assistant Editor

2018 – 2020

Collaborated closely with the CEO, senior leadership teams, and other cross departmental leaders to create, edit, and promote a TV show and oversaw technical, creative, and organization editing tasks for episodes and other media projects; ensured projects were delivered in alignment with major deadlines/turnovers. Duties included, among other things, project preparation, string-outs, assembly, restores, clean prints, basic editing, and QC of master files. Participated in creation, testing and execution of workflow changes with many stakeholders. Prioritized and scheduled work effectively to deliver material under time constraints.

- Partnered in creative brainstorming sessions and research with producers, multiple editors, and other creative leaders/stakeholders.
- Collaborated with different members of the Creative team and furnished finished video pieces for a broad range of media projects via Adobe Premiere Pro, among other video editing software, in an online/offline environment.
 - Managed editorial aspects of video projects, in close collaboration with producers, creative leaders, and stakeholders to align on vision; assisted in retake sessions as required.
 - Solved technical, narrative, and organizational problems in a time sensitive environment.
 - Leveraged strong interpersonal skills and sourced, hired, and provided direction to a highly motivated set of contractors/vendors.
 - Visualized, ideated, edited, and produced original and truly engaging AV spots/trailers, sizzles, or reels for a variety of platforms; i.e., content marketing.
 - Supported live production workflows including managing heavy camera equipment, lighting equipment, ingesting footage, and logistical support; managed and implemented new equipment within the company's machine room.
 - Effectively communicated and interfaced with internal and external business stakeholders.
- Re-designed editorial project templates, workflows, and best practices to enable the team to work efficiently.
 - Participated in creation, testing and execution of workflow changes with many stakeholders.
- Maintained and organized editing projects from start to finish for easy navigation and file retrieval for current and future needs.
 - Maintained a shared media storage environment by archiving and organizing media; played an active role in the curation of ever-evolving video and sound effects libraries and leveraged excellent organization skills to keep libraries orderly and updated.
- Authored and burned BLU-RAY's and DVD's.
- Diligently protected and tracked raw footage and completed assets to safeguard proper handling of sensitive assets.
- Leveraged project management skills to manage multiple projects, prioritize tasks and execute tasks in a high-pressure environment.

Additional Entertainment Industry Experience

- Editor**, HMJ72 Productions, Los Angeles, CA (2020)
- Assistant Editor**, Paramount Network, Burbank, CA (2018)
- Assistant Editor**, Disney, Los Angeles, CA (2017)
- Assistant Editor**, VH1, Hollywood, CA (2016-2017)
- Lead Assistant Editor**, Disney, Los Angeles, CA (2016)
- Assistant Editor**, Fox Studios, Sherman Oaks, CA (2013-2015)
- Assistant Editor**, NBC, Los Angeles, CA (2013-2014)

Assistant Editor, MTV, Los Angeles, CA (2013-2014)

Assistant Editor, Bravo TV, Los Angeles, CA (2012)

Assistant Editor, Oxygen, Los Angeles, CA (2012)

Education

Video Editing Professional Certificate, Video Symphony, Burbank, California

Associates of Arts in Video Post-Production, Oklahoma City Community College, Oklahoma City, OK

Technical Skills

Avid Media Composer, Avid Interplay, Avid ProTools, Avid Isis, FileMaker Pro, Reach Engine, MOG, DaVinci Resolve, Telestream Vantage, AWS, MS Azure, Adobe Premiere Pro, Adobe Audition, After Effects, Photoshop, Adobe Production Suite applications, Flix, PIX, QuickTime, MultiCam Syncing, MultiCam Grouping, Script Sync, Final Cut Pro 7 & X, Sound Design, Microsoft Windows, macOS. ***More Available Upon Request.***