

Faith M. Phillips

9797 SE 560 Drive Locust Grove, OK 74352 918.226.9243 ftPhillips@gmail.com

Creative Publications

2020 Visions. (Memoir) Oklahoma: Kindle Direct Publishing, July 2020.

Now I Lay Me Down. (True Crime Novel) Oklahoma: Createspace, August 2018. 246 pgs.

It's Not That Hard To. (Essay Collection) Oklahoma: Createspace, July 2017. 224 pgs.

A Reason For Seven. (Essay) Oklahoma: Red Dirt Chronicles, October 2018

Woody's Jesus. (Essay) Oklahoma: This Land Press, October 2015

Ezekiel's Wheels. (Fiction Novel) Oklahoma: Createspace, October 2013. 187 pgs.

Review of the Moment. (Music Review) Web. Thrasher's Wheat, October 2012.

Force of Nature. (Music Review) Web. Thrasher's Wheat, June 2010

Street Cred. (Music Review) Web. Tulsa World, April 2010

Dylan Sets Brady Ablaze. (Music Review) Web. Tulsa World, October 2009

Oklahoma Secondary ELA Instructor

Stilwell Public Schools, 2019 - Present

- Recipient of Teaching & Leading Initiative of Oklahoma (TLI) top twenty teachers in the state in the [second annual 20 Under 2 list](#)
- Finalist, NPR Podcast Challenge:

<https://www.npr.org/2020/05/27/862792242/best-of-the-best-here-are-the-finalists-in-the-npr-student-podcast-challenge>

- Named an Oklahoma Leadership Arts Council Honoree

https://www.arts.ok.gov/our_programs/Leadership_Arts.html

General Counsel

- **Comprehensive Corporate Compliance Experience**, including employment law, safety management, and EPA/ODEQ compliance.

VE ENTERPRISES — Springer, OK

Advise and implement corporate compliance on federal, state, and local regulatory issues.

In House Counsel, 2004 to 2011

Human Resources

- Ensured effective management of production personnel; hiring, scheduling, training, evaluating performance and competency, and conducted disciplinary/counseling sessions as needed.
- Planned, developed and directed uniform processes and procedures for the functions of human resources.

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Cont.,

Safety Director

- Directed corporate Health & Safety Program.
- Negotiated Worker's Compensation insurance contracts.

In-House Counsel

- Conducted legal research and drafted advisory memoranda to ownership.
- Advised management staff on employment law issues.
- Evaluated, drafted, negotiated corporate contracts.
- Pursued collection action against past due accounts.
- Served as liaison to outside counsel and regulatory agencies.
- Conducted law-based compliance training with all employees.
- Evaluated and drafted corporate policies.

PIERCE COUCH HENDRICKSON BAYSINGER & GREEN — Oklahoma City Insurance Defense, 2001 to 2004

- Conducted legal research and composed advisory opinions for firm partners.
- Prepared and assisted in workers' compensation cases involving both physical and economic injuries.
- Interviewed witnesses, propounded and responded to interrogatories, requested productions and admissions, briefed interlocutory motions.
- Defined case issues and facts; consulted with and prepared expert witnesses.
- Met deadlines for pretrial, trial, and appellate briefings.

Education & Certifications

Oklahoma State Department of Education

Teaching Certificate, Cert#0799860

UNIVERSITY OF OKLAHOMA COLLEGE OF LAW- NORMAN, OK

Juris Doctor, 2004

UNIVERSITY OF OKLAHOMA – NORMAN, OK

Bachelor of Arts, 2001 Major: Political Science

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Professional References

Dale Wells
Human Resources Director
Oklahoma State Senator (Ret.)
VE Enterprises, Inc.
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Michale Haggard
Vice President, Production
Dragon, Esp.
Springer, OK
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Matthew Brunk
Assistant Superintendent
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